

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
APPROVED MINUTES  
October 1, 2008

**I.  
Call to Order  
and Roll Call**

Chair Queenan called the meeting to order at 7:00 p.m. Present were Vice Chair Fang and Commissioners Abelardo, Choudhury, Lind and Madnawat. Alternates present were Chen, Nguyen and Pham. Absent were Commissioners Meharu and Villegas. Commissioner Mohsin had an excused absence.

**II.  
Seating of  
Alternates**

Alternates seated: Commissioners Chen, Nguyen and Pham.

**III.  
Pledge of  
Allegiance**

Chair Queenan led the Pledge of Allegiance.

**IV.  
Approval of  
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Abelardo, Lind

Ayes: 9

**V.  
Approval of  
Minutes**

MOTION to approve the minutes of September 3, 2008 as submitted.

M/S: Lind, Fang

Ayes: 9

**VI.  
Announcements**

Councilmember Althea Polanski announced that Commissioner Mohsin, who is not in attendance tonight, invited the Commission to attend a picnic sponsored by the American Muslim Voice that will be held on Saturday, October 18<sup>th</sup> at Cardoza Park in Milpitas.

**VII.  
Public Forum**

Chair Queenan invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.  
Liaison Reports**

**City Council**

of

Councilmember Althea Polanski announced that the City Council is working on a joint meeting with the Milpitas Unified School district that will take place in the next couple months. The goal of the meeting is to come up with a shared vision and talk about the Transit Area Plan.

**IX.**  
**Old Business**

**a. Town Hall Meeting.**

Commissioner Lind announced that she attended the Emergency Preparedness Commission (EPC) meeting last month and they were in agreement of the February 5, 2009 Town Hall meeting.

Commissioner Tim Howard, EPC, announced that he will help set up the room and help with clean up, Commissioner Lori Bersabe will help out with advertising and outreach and also help with cleanup, Vice Chair Russ Cherry will help Chair Queenan with contacting groups and Commissioner Mike Berryhill will help out with contacting merchants for refreshments and also help with clean up.

Commissioner Lind said the EPC suggested the town hall meeting program begin at 7 p.m. and end approximately at 8:30 p.m. Commissioner Lind will also work with Sean Simonson, Emergency Services Coordinator, on his presentation.

Commissioner Lind asked which staff members will attend the town hall meeting. Mr. Reliford confirmed that City Manager Tom Williams, Police Chief Dennis Graham, Fire Chief Clare Frank, Senior Housing/Neighborhood Preservation Specialist Gloria Anaya, Emergency Services Coordinator Sean Simonson and Public Works Director/City Engineer Greg Armendariz will attend. Mr. Reliford also provided goodie bags for the event, noting that the room is confirmed and staff could put the meeting date in the December and January utility bills.

Commissioner Lind said that Commissioner Mohsin volunteered to greet people at the door and pass out goodie bags and requested that a member from the EPC volunteer as well. She noted that Sean Simonson is looking to add more things to the goodie bag from the SAFE program and will work on advertising because he has media contacts. He also gave her a contact from Caffino's – Dave Lancaster – and requested that someone from the CAC help out Commissioner Mike Berryhill with refreshments. Alternate Commissioners Pham and Nguyen said they will volunteer to help out with refreshments.

Councilmember Althea Polanski pointed out that Commissioner Mohsin passed out a draft flyer for the Commission to make comments on. Commissioner Lind liked the flyer however she thought the focus should be on earthquake and disaster preparedness and said she would work directly with Commissioner Mohsin. Mr. Reliford suggested that there needs to be a timeframe on the flyer and Sean Simonson's name should be on the flyer.

Councilmember Althea Polanski said she will place the Town Hall meeting on the City Council's agenda to give it more publicity. She also spoke with the City Manager and there is money in the budget to pay for an ad in the *Milpitas Post* and to make copies of flyers.

Commissioner Howard asked when the flyers will be ready and Commissioner Lind said she would like to send out the flyers in January, after the holidays.

Alternate Commissioner Nguyen said that he saw a flashlight that you can crank yourself to create power and thought it would be a good idea to add it to the goodie bag.

Commissioner Lind requested that staff continue this item to the next meeting.

**X.  
New Business**

**b. Response and Discussion on Letter to Editor from Pat Montoya-Special Needs Program.**

Chair Queenan requested this item be added to the agenda and opened it up for discussion.

Commissioner Lind recalled that Ms. Montoya came to the CAC approximately two years ago and asked the CAC to investigate a socialization program for her disabled adult son. The CAC contacted Bonnie Greiner from Recreation Services and she came before the CAC and provided a detailed report about a Reach program for young adults ages 18 to 25. Ms. Greiner explained that participation from the Reach program decreased as the individuals got older and there was also high turnover from staff because it requires special licensing to deal with disabled adults, thus there is no such program.

Ms. Greiner provided a list of county programs that Ms. Montoya could use and also suggested that she get a signed petition with at least ten signatures so the City could look into the program. The CAC also directed Ms. Greiner to put an ad in the paper, Channel 15 and on the website. Ms. Greiner also put an ad in the City's activity guide asking if there are any programs that citizens would like to see to please contact her. Ms. Greiner informed the CAC that nobody has contacted her since. All of this information was given to Ms. Montoya, however Ms. Montoya wrote a letter to the editor in the *Milpitas Post* saying how disappointed she was with the City and the CAC for not helping her.

Chair Queenan asked if someone has come forward after the article was posted and both Commissioner Lind and Mr. Reliford replied no.

Commissioner Lind asked if the CAC wants to write a letter in the paper to respond to Ms. Montoya and Chair Queenan said he would like to leave as is and not respond. Alternate Commissioner Pham recalled giving Ms. Montoya information on special needs classes from the county.

After taking a poll, the majority of the CAC requested that they respond to Ms. Montoya's letter.

Councilmember Polanski said she would draft a letter with Chair Queenan and respond to Ms. Montoya.

Commissioner Lind left the meeting at 7:40 p.m.

**c. Neighborhood Beautification (NBO) Awards**

Zulema Maggi, Housing and Neighborhood Preservation Specialist, provided a PowerPoint presentation on the 2008 NBO Awards. She noted that staff received 18 nominations by the August 31<sup>st</sup> deadline. Staff nominated one Staff Choice Award and the subcommittee chose three properties to ensure all categories are represented for a total of 22 nominations.

MOTION to approve the subcommittee and staff's NBO 2008 award recommendations and recommend approval to City Council.

M/S: Madnawat, Fang

Ayes: 8

**d. Subcommittee/Task Force Status Reports.**

1. Community Outreach (Mohsin, Queenan)  
There were no new responses.

**XI.**

**Adjournment**

Chair Queenan adjourned the meeting at 7:50 p.m. to the November 5, 2008 meeting.

Respectfully submitted,

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Veronica Bejines, Recording Secretary